



# About our Easy Read services



We have provided you with a quote for making your document into easy read.

It is not easy to say for definite how long this will take for different reasons (see below).

If we think we may go over time we will always contact you to see what you want to do.

If it takes us less time than we quoted we will always let you know and change our invoice.



Putting together new pictures if we cannot find a suitable one.



The number of drafts and changes needed.



Waiting for any details to be confirmed in the original document.



We co-produce our easy read with people with learning disabilities.

A member (with learning disabilities) will check meanings and be involved in choosing the pictures used. This is built into our quote.



We are licensed with a full version of photosymbols as we think it is better to used photographs and not line drawings.