



# Could you be our film-maker?



We are Opening Doors, a user-led learning disability charity in Norfolk. We are run **by** people with learning disabilities **for** people with learning disabilities.



We are very pleased to have been given some funding to build a new website.



We want our website to be exciting and accessible for as many people as possible.



We are looking for a film-maker to work with us to make some films for our new website. We want to use films to show who we are, what we do and how we work.



## What we are looking for

this says what we need and explains how we work



We need a film-maker who can advise us but also remember it is our organisation.

We will make the decisions with support.

It is good if you understand **co-production**.



We need someone who will be able to start working with us over the summer.

We would like the films ready for our website by September time this year.



We would like someone who is flexible, who can have fun but also work hard and get things done.



We want someone who is **self employed** and sorts out their own tax.

You will need to invoice us for the work.



We need different films to show what we do, who we are and how we work.

We want you to think about how many films you could get done for us.



We will have planning group meetings to think about what films we need.

We would like you to come to at least one of these meetings.



We have up to £5,000 to spend on making our website films.

Please make a proposal to say how many films you could make, how you work and how much you would charge.



We would like you to tell us the **timescale** or **timeline** you think would work.

This is like a timetable, it could tell us what months you could film with us and how long editing films might take.



## How we will choose who to work with



We need all proposals in by **5pm Monday 15th April**. They can be on a document, a film or an audio file (to listen to).

Send it to [admin@openingdoors.org.uk](mailto:admin@openingdoors.org.uk)



We will go through your proposal to see what ideas and experience you have.

We will think about your costs and the timetable for how you could do the work.



We will be trying to get a good match of what you can do and what works for us.

We will choose a film-maker we think we can work with best. It is not just about money.



We will let you know if we would like to employ you for this work by email.

We will send this email on **Friday 26th April**.